



**MUNICIPALITY OF SOUTHWEST MIDDLESEX**

**REGULAR COUNCIL MEETING**

**MINUTES**

**Wednesday, June 23, 2021, 7:00 PM**

**COUNCIL PRESENT:** Mayor Allan Mayhew, Deputy Mayor Marigay Wilkins, Councillor Christa Cowell, Councillor Mark McGill, Councillor Doug Bartlett, Councillor Ian Carruthers, Councillor Martin Vink, Councillor Mike Sholdice

**STAFF PRESENT:** Jill Bellchamber-Glazier, CAO-Clerk, Kristen McGill, Treasurer, Greg Storms, Director of Operations, Colin Shewell, Fire Chief, Andrew Neely, Drainage Superintendent, Stephanie Poirier, Planner, Denny Giles, Deputy Clerk

**via Electronic Participation**

**Meeting can be viewed at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

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**1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at 7:00 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None Declared

**3. ADDITIONS TO THE AGENDA**

#2021-

THAT the Regular Agenda of Council dated June 23, 2021 be accepted as presented

**4. DELEGATIONS AND PRESENTATIONS**

None

**5. CONSENT AGENDA**

#2021-173

**Moved by** Councillor Ian Carruthers

**Seconded by** Councillor Doug Bartlett

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.a., through 5.m., and approve the May 26, 2021 and June 9, 2021 Council Meeting Minutes.

Carried

- 5.a May 26, 2021 DRAFT Council Meeting Minutes
- 5.b June 9, 2021 DRAFT Council Meeting Minutes
- 5.c SWM Vouchers
- 5.d SWM Economic Development Committee Meeting Minutes - March 4, 2021
- 5.e Elgin County - Transportation Master Plan
- 5.f Middlesex County endorsement of 988 Crisis Hotline
- 5.g Glencoe Historical Society Donation
- 5.h Letter to SWM from Associate Minister of Energy
- 5.i Community Schools Alliance
- 5.j FCHS Foundation Spring 2021 Newsletter
- 5.k Resolution: Township of Perry
- 5.l Resolution: Rideau Lakes
- 5.m Resolution: Perth County

**6. COMMITTEE OF ADJUSTMENT**

#2021-174

**Moved by** Councillor Martin Vink

**Seconded by** Deputy Mayor Marigay Wilkins

THAT Southwest Middlesex Council move into Committee of Adjustment to consider planning applications A5-2021 and B7-2021 at 7:06 p.m.

**7. PUBLIC MEETINGS**

Council resumed in open session at 7:55 p.m.

7.a Zoning By-law Amendment Application P8-2021 - 6410 Glendon Drive

The Mayor calls the public meeting to order for ZBA P8-2021 at 7:55 p.m.

The Mayor invited the Applicant's Agent to speak to the application.

The Mayor invited members to speak to the application.

There were no registered delegates, nor written comments.

Council recessed for five minutes to allow for participants to register to speak. There were no registrations.

The Mayor invited the Applicant's Agent to make any final remarks.

The Mayor closed the public meeting.

#2021-175

**Moved by** Councillor Mike Sholdice

**Seconded by** Councillor Doug Bartlett

THAT Application for Zoning By-law Amendment P8-2021, which proposes to rezone the severed parcel created through Consent Application B7-2021 from General Agricultural (A1) Zone to Site Specific Rural Residential (RR-3) Zone and rezone the retained parcel created through Consent Application B7-2021 from General Agricultural (A1) Zone to the Agricultural (A2) Zone be GRANTED.

Carried

7.b Zoning By-law Amendment Application P7-2021 - 24179 Pratt Siding Road

The Mayor calls the public meeting to order for ZBA P7-2021 at 8:04 p.m.

The Applicant was not present to speak to the application,

There were no registered delegates, nor written comments.

Council recessed for five minutes to allow for participants to register to speak. There were no registrations.

The Mayor closed the public meeting.

#2021-176

**Moved by** Deputy Mayor Marigay Wilkins

**Seconded by** Councillor Ian Carruthers

THAT Application for Zoning By-law Amendment P7-2021, which proposes to rezone the severed parcel created through Consent Application B3-2021 from General Agricultural (A1) Zone to Rural Residential (RR) Zone and rezone the retained parcel created through Consent Application B3-2021 from General Agricultural (A1) Zone to the Agricultural (A2) Zone be GRANTED.

Carried

7.c Zoning By-law Amendment Application P9-2021 - 4986 Hyndman Drive

The Mayor calls the public meeting to order for ZBA P9-2021 at 8:14 p.m.

The Mayor invited the Applicant's Agent to speak to the application.

The Mayor invited members to speak to the application.

There were no registered delegates, nor written comments.

Council recessed for five minutes to allow for participants to register to speak. There were no registrations.

The Mayor invited the Applicant's Agent to make any final remarks.

The Mayor closed the public meeting.

#2021-177

**Moved by** Councillor Ian Carruthers

**Seconded by** Councillor Martin Vink

THAT Application for Zoning By-law Amendment P9-2021, which proposes to rezone the severed parcel created through Consent Application B10-2020 from General Agricultural (A1) Zone to Rural Residential (RR) Zone and rezone the retained parcel created through Consent Application B10-2020 from General Agricultural (A1) Zone to the Agricultural (A2) Zone be GRANTED.

Carried

7.d Southwest Middlesex Community Improvement Plan (CIP)

#2021-178

**Moved by** Councillor Doug Bartlett

**Seconded by** Councillor Christa Cowell

THAT the Community Improvement Plan report is received;

THAT council enact By-law No. 2021/055 as attached to establish the Community Improvement Project Areas for Southwest Middlesex;

THAT council adopt the Community Improvement Plan (June, 2021) as attached in Appendix A and enact By-law No. 2021/056

Carried

## 8. STAFF REPORTS

8.a Fire

8.b Administration

### 1. Development Charges Study

#2021-179

**Moved by** Councillor Christa Cowell

**Seconded by** Deputy Mayor Marigay Wilkins

THAT Council award RFP ADMIN-2021-001 to Watson & Associates Economists Ltd. for professional services relating to the preparation of a Development Charges Study and By-law; and

THAT Council authorize the Mayor and CAO-Clerk to execute the final contract with Watson & Associates Economists Ltd. for the amount of \$33,635.00 (HST excluded); and further

THAT \$3,635, plus applicable tax, be taken from reserve to fund the project, if required.

Carried

### 2. Community Safety and Well Being Plan

#2021-180

**Moved by** Deputy Mayor Marigay Wilkins

**Seconded by** Councillor Ian Carruthers

THAT the Community Safety and Well-Being Plan, attached as Appendix I to the report, BE ADOPTED; and,  
THAT a copy of the Community Safety and Well-Being Plan BE FORWARDED to the Ministry of the Solicitor General, as required by the Police Services Act, 1990.

Carried

8.c Building

8.d Finance

**1. Sewer Forgiveness**

#2021-181

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Martin Vink

THAT the sewer fees totaling \$777.49 for customer #: 3308100500 be reimbursed.

Carried

8.e Operations

**1. Municipal Office Renovations - Rooftop and HVAC Replacement**

#2021-182

**Moved by** Councillor Ian Carruthers

**Seconded by** Councillor Doug Bartlett

THAT council approves the Covid 19 Renovation Project for the Municipal Office including replacement of the Roof and HVAC Units; and

THAT the Facilities Reserve be used to fund the \$55,500 required; and

THAT Chorley & Bisset act as the Project Manager procuring this work; and further

THAT the results be brought back to Council for approval.

Carried

**2. NFTC Glencoe Water Tower**

#2021-183

**Moved by** Councillor Christa Cowell

**Seconded by** Deputy Mayor Marigay Wilkins

THAT Council enter into an Agreement with North Frontenac Telephone Company for the installation of Communications Equipment at the Glencoe Water Tower.

Carried

## 9. NOTICE OF MOTION

9.a Notice of Motion - Councillor Cowell

#2021-184

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Mike Sholdice

WHEREAS, there was a recent discovery of the remains of 215 children at the site of a former residential school in British Columbia which serves as a horrifying reminder of the abuse Indigenous People in Canada face, and have faced; and

WHEREAS, when colonization began, one of the first tactics was to remove Indigenous Peoples from the land, attempting to sever a connection that runs thousands of years deep; and

WHEREAS, as a result of colonization, Indigenous People have faced genocide, broken treaties, control of resources and food access, forced into residential schools, including the Sixties Sweep; and

WHEREAS, it is important to consider what has happened in the past and what changes can be made going forward; and

WHEREAS, the municipality can take steps to support Indigenous communities and potentially inspire others to do the same; and

WHEREAS, recognition of history can be a small step towards reconciliation; now

THEREFORE BE IT RESOLVED THAT the Municipality of Southwest Middlesex reach out to local First Nations, Indigenous Organizations, and Community Champions to develop a land acknowledgement to focus on our Indigenous residents and neighbouring First Nations' communities; and

THAT and we all come back with some research and self reflection, because it is

not the responsibility of First Nations to write our land acknowledgement; and THAT an adopted land acknowledgement statement be listed on the municipal website, read before council meetings, and at special municipal events.

Carried

**10. CORRESPONDENCE AND PETITIONS**

10.a CN Rail - Rail Safety Week

#2021-185

**Moved by** Deputy Mayor Marigay Wilkins

**Seconded by** Councillor Ian Carruthers

THAT Southwest Middlesex Council support national Rail Safety Week to be held from September 20 to 26, 2021.

Carried

**11. UNFINISHED BUSINESS**

**12. NEW BUSINESS**

Items removed from #5. Consent Agenda.

12.a 5.f. Middlesex County Endorsement of 988 Crisis Hotline

#2021-186

**Moved by** Deputy Mayor Marigay Wilkins

**Seconded by** Councillor Christa Cowell

THAT Southwest Middlesex Council endorse the County of Middlesex's initiative regarding the 988 Crisis Hotline.

Carried

12.b 5.g. Glencoe Historical Society Donation

#2021-187

**Moved by** Councillor Ian Carruthers

**Seconded by** Councillor Christa Cowell



THAT Southwest Middlesex Council thank the Glencoe Historical Society for the donation to the mural program.

Carried

12.c 5.i. Community Schools Alliance

#2021-188

**Moved by** Councillor Christa Cowell

**Seconded by** Deputy Mayor Marigay Wilkins

THAT Southwest Middlesex Council support the Community Schools Alliance Committee; and

THAT staff request local TVDSB Trustees to present to Council at a future meeting.

Carried

12.d 5.m. Resolution: Perth County re - Vaccine Production

#2021-189

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Ian Carruthers

THAT Southwest Middlesex Council support the Perth County resolution regarding COVID-19 vaccine production in Canada

Carried

**13. COUNTY COUNCIL AND CONFERENCE UPDATE**

**14. ANNOUNCEMENTS**

Update from Mayor Mayhew regarding Canada Day.

**15. BY-LAWS**

#2021-190

**Moved by** Councillor Doug Bartlett

**Seconded by** Councillor Martin Vink

THAT By-law No. 2021-052, 2021-053 and 2021-054 receive first and second reading;  
and

THAT By-law No. 2021-043 receive third and final reading; and

THAT By-law No. 2021-055, 2021-056 and 2021-057 receive first, second, third and final  
reading

Carried

15.a By-law No. 2021-052 (1st and 2nd)

15.b By-law No. 2021-053 (1st and 2nd)

15.c By-law No. 2021-054 (1st and 2nd)

15.d By-law No. 2021-055

15.e By-law No. 2021-056

15.f By-law No. 2021-043 (3rd)

15.g By-law No. 2021-057

**16. CLOSED SESSION**

Council dealt with #16. By-laws, prior to entering Closed Session.

#2021-191

**Moved by** Councillor Christa Cowell

**Seconded by** Councillor Ian Carruthers

THAT Council go into closed session at 9:18 p.m. as per subsection 239(2) of the  
Municipal Act, 2001, to consider the following:

1. A proposed or pending acquisition or disposition of land by the municipality or local  
board;

Specifically, the matter relates to the following:

- Municipal Property - Walker Street

Carried

#2021-192

**Moved by** Councillor Mark McGill

**Seconded by** Councillor Ian Carruthers

Council resumed in open session at 9:41 p.m.

THAT Council go into Closed session at 9:42 p.m. as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

b. Personal matters about an identifiable individual, including municipal or local board employees.

Carried

#2021-193

**Moved by** Deputy Mayor Marigay Wilkins

**Seconded by** Councillor Ian Carruthers

Council resumed in open session at 9:45 p.m.

### **Rise and report**

As the Chair of the closed session, the Deputy Mayor rose and reported in open session:

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

1. There is nothing further to report.

Carried

### **17. FUTURE MEETINGS (subject to change)**

- July 7, 2021 - 7:00 p.m. - Council Meeting
- July 21, 2021 - 7:00 p.m. - Council and Committee of Adjustment Meeting

### **18. ADJOURNMENT**

The Mayor adjourned the meeting at 9:46 p.m.